

# HOME OFFICE - Questionnaire

Name: .....

IRD Number: ..... Year End: .....

Phone Number: ..... Facsimile Number: .....

E-mail Address: ..... Date of Birth: .....

Name of trading entity to claim in: .....

If unsure, please tick

*(Only complete for ONE entity)*

The **annual** total of the following expenses are required in order to complete the calculations:

Rent (if property not owned) \$ .....

Interest (on Mortgage) \$ .....

Building and/or Contents Insurance \$ .....

Body Corporate Fees \$ .....

Electricity/Gas \$ .....

Repairs and Maintenance \$ .....

Rates and Water Rates \$ .....

The total floor area of the house is: ..... m<sup>2</sup>

The total floor area used for business purposes is: ..... m<sup>2</sup>